COUNTY COMMISSIONERS Chair, Vaughn Hartung, District 4 Vice-Chair, Alexis Hill, District 1 Bob Lucey, District 2 Kitty Jung, District 3 Jeanne Herman, District 5

COUNTY MANAGER Eric P. Brown

NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS

- 1001 E. 9th Street, Reno, Nevada 89512

ASSISTANT DISTRICT ATTORNEY Nathan Edwards

> December 13, 2022 10:00 a.m.

COUNTY CLERK Janis Galassini

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items voted on in a block are considered a single item for purposes of public comment on action items as provided below in the description of the parameters for "Public Comment" section, so that there will be only one period of public comment on the block vote; any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud. The Board of County Commissioners may take breaks approximately every 90 minutes.

This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by remote technology system. Members of the public wishing to attend may do so and participate as provided in the agenda at the designated physical location. The Chair or his designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Office of the County Manager at (775) 328-2000, 24 hours prior to the meeting.

Public Transportation. Public transportation is available to this meeting site: RTC Routes 2, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

Public Comment. Members of the public may also submit comments by mail, email to Washoe311@washoecounty.gov, or voice message at: (775) 328-2003. The County will make reasonable efforts to include all comments received by 4:00pm on December 12, 2022 by email and voicemail into the record. Comments are limited to 3 minutes per person and will be entered into the record only. Voicemails will no longer be played for broadcast and emails will not be read by the Clerk.

<u>Time Limits</u>. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The County Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item "Commissioners'/County Manager's announcements, reports and updates, requested for information or topics for future agendas.".



Board of County Commissioners Meeting - December 13, 2022

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and https://notice.nv.gov.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Erick Willrich, Assistant to the County Manager, (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

10:00 a.m.

- 1. Salute to the flag.
- 2. Roll call.
- 3. Presentation: Glenn Duncan Elementary School Choir.
- 4. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)
- 6. Recognition of Commissioner Kitty Jung for her years of service to Washoe County. FOR POSSIBLE ACTION

Attachments: Jung Proclamation_2022

7. Recognition of Commissioner Bob Lucey for his years of service to Washoe County. FOR POSSIBLE ACTION

Attachments: Lucey Proclamation_2022

8. Donations. (FOR POSSIBLE ACTION)

8.A.1. Recommendation to accept a donation of a Genasys LRAD 450XL acoustic hailer system
 [valued at \$46,083.21] from the Washoe County Honorary Deputy Sheriff's Association to
 the Washoe County Sheriff's Office. Sheriff. (All Commission Districts.) FOR POSSIBLE
 ACTION

Attachments:BCC 12-13-22 - Sheriff - LRAD Hailer Donation \$46083.42DonationsForm For LRAD Hailer

8.A.2. Recommendation to accept a donation of [\$1,333.00] from the Hot August Nights Inc. to the Washoe County Sheriff's Office for the Citizen Corps Programs (CCP), including funds to be used for food purchases, and, if approved, authorize Comptroller's Office to make appropriate budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: BCC 12-13-22 - Sheriff - Hot August Nights CCP Donation [\$1,333.00]

9. Consent Items. (FOR POSSIBLE ACTION)

9.A.1. Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2021/2022 and 2022/2023 secured and unsecured tax rolls 2) authorize Chair to execute the changes described in Exhibits A and B and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$4,909.50]. Assessor. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments:BCC 12/13/22 - Assessor - Staff Report Roll Change RequestBCC 12/13/22 - Assessor - Exhibit ABCC 12/13/22 - Assessor - Exhibit B

9.B.1. Recommendation to acknowledge receipt of the Washoe County Water and Sanitary Sewer Financial Assistance Program Status Report as of September 30, 2022. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments:BCC 12-13-22 - Staff Report for Annual AB54 Loan RptBCC 12-13-22 - Annual AB54 Summary

9.B.2. Recommendation to approve an Agreement between Washoe County and Biggest Little Trail Stewardship (BLTS), a Nevada non-profit corporation, for the construction and maintenance of trails within the Washoe County Open Space and Regional parks system, for a term of five years, with option for one five-year renewal [at no cost]; and authorize the Director of the Community Services Department to sign the Agreement and subsequent renewals on behalf of Washoe County. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 BCC 12-13-22 - Staff Report - Biggest Little Trail Stewardship

 Agreement
 BCC 12-13-22 - BLTS agreement

9.B.3. Recommendation to adopt four resolutions accepting real property for use as public streets, which pertain to portions of four official plats as listed below totaling 13.72 acres and 2.24 linear miles; and if approved, direct the Clerk's Office to record the resolutions to accept: R22-166; a portion of the Official Plat of Blackstone Estates Unit 2, Tract Map 5408, recorded on February 24, 2021, as document number 5138238, being: a portion of Central Falls Drive, Millville Drive, and Grafton Drive; Assessor's Parcel Number (APN) 534-571-12; approximately 2.24 acres and 0.40 linear miles, R22-167; a portion of the Official Plat of Eagle Canyon Ranch - Unit 7, Subdivision Tract Map 5380, recorded on June 30, 2020, as document number 5046083, being a portion of Garden Pond Way, Iron King Drive, Jordan Meadows Drive, and Kingston Canyon Drive; APN's 532-333-03 & 532-324-14; approximately 2.472 acres and 0.46 linear miles, R22-168; a portion of the Official Plat of Woodland Village Phase 22, Subdivision Tract Map 5335, recorded on July 31, 2019, as document number 4935537, being Salvatore Court, Angel Lake Court, Knott Creek Court, Trail Canyon Court, Mary's River Court, Rye Patch Court, and a portion of New Forest Drive, Village Parkway, and Briar Drive; APN's 556-290-34, 556-671-14, 556-662-10, & 556-641-48; approximately 9.03 acres and 1.37 linear miles; and, R22-169; a portion of the Official Plat of Pyramid Ranch Estates 5D, Subdivision Tract Map 3015, recorded on March 17, 1994, as document number 1776580, being a portion of Eclipse Drive; APN 089-531-06; approximately 0.08 acres and 0.01 linear miles. Community Services. (Commission Districts 4 & 5.) FOR POSSIBLE ACTION

Attachments:BCC 12-13-22 - Staff Report to Accept StreetsBCC 12-13-22 - R22-166 - Backstone Estates Unit 2BCC 12-13-22 - R22-167 - Eagle Canyon Ranch 7BCC 12-13-22 - R22-168 - Woodland Village Phase 22BCC 12-13-22 - R22-169 - Eclipse Dr

9.B.4. Recommendation to reject all bids for the Washoe County Sheriff's Office Wood Door Replacement Project - PWP WA 2023-047, since the bid proposals received were not in conformance with Nevada Revised Statutes (NRS) 624 and Nevada administrative Code (NAC) 624, with regard to general building contractor license minimum requirements or identifying and holding the required specialty contractor license for the project scope of work. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>BCC 12-13-22 - Staff Report - reject bids for WCSO door</u> replacement

9.C.1. Recommendation for the Board of County Commission to acknowledge the creation of an Intermittent Law Library Assistant III position; pay grade K407 and authorize Human Resources and the Comptroller's Office to make the necessary changes [net fiscal impact \$-0-]. The expense associated with this pooled position will be covered within the District Court's existing pooled position budget authority. District Court. (All Commission Districts.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>BCC 12-13-2022 Staff Report-District Court-Intermittent Law</u> Library III position

9.D.1. Adoption of Personnel Handbook which establishes a merit personnel system to assure the recruitment and retention of a qualified workforce free of political influence and other non-merit factors and to ensure fair and equitable treatment in all aspects of personnel management. The Personnel Handbook complies with NRS 245.213 and includes regulations (1) for the classification of all county positions, (2) a pay plan for all county employees, (3) policies and procedures for regulating reduction in force and the removal of employees, (4) hours of work and leave, (5) policies and procedures governing persons holding temporary or provisional appointments, (6) policies and procedures governing relationships with employees and employee organizations, (7) policies concerning employee training and development, (8) grievance procedures, (9) other policies and procedures necessary for the administration of a merit personnel system. As required by law, in the event of a conflict between the policies and procedures the provisions of a collective bargaining agreement entered into pursuant to chapter 288 of NRS, the provisions of the collective bargaining agreement prevail. The Personnel Handbook will be effective upon adoption of Washoe County Code 5.345 and presented to the Board every four (4) years for review and approval. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 Personnel Handbook Staff Report

 2022 Master Personnel Handbook Redline.docx

 2022 Master Personnel Handbook

9.E.1. Recommendation to approve a change in pay grade for the Assistant to the County Manager from pay grade N, hourly salary range of \$34.58 -\$44.95 to pay grade O, hourly salary range of \$36.58 -\$47.60; a change to the annual salary range for the Assistant County Manager, pay grade M100 from an annual salary range of \$160,222.40 -\$207,958.40 to \$184,267.20 - \$239,158.40, a change in pay grade for the Chief Information Officer from pay grade X, hourly salary range of \$66.89 - \$86.94 to pay grade Y, hourly salary range of \$69.92 - \$90.90; change in pay grade for the Communications Director from pay grade S, hourly salary range of \$47.54 - \$61.81 to pay grade T, hourly salary range of \$52.70 - \$68.48; a change in pay grade for the Director of Human Resources from pay grade X, hourly salary range of \$66.89 - \$86.94 to pay grade Y, hourly salary range of \$69.92 - \$90.90; a change in the job classification title from Director of Human Resources/Labor Relations to Director of Human Resources; as reviewed and evaluated by Korn Ferry and authorize Human Resources to make the necessary changes. This request is being brought forward as a result of new job evaluation and market study data generated by Korn Ferry which impacted the respective pay grade for each position. [Total fiscal impact \$128,917; net fiscal impact \$-0-] Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: CM Direct Reports Staff Report 12-13-2022 BCC Meeting

9.E.2. Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$10,000.00] for Fiscal Year 2022-2023; District 4 Commissioner Vaughn Hartung recommends a [\$10,000.00] grant to the Food Bank of Northern Nevada -- a non-profit organization created for religious, charitable or educational purposes -- to support the organization's efforts to provide food for families in need throughout the region; approve Resolution necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds. Manager's Office. (Commission District 4.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>FBNN Staff Report</u> <u>Resolution FBNN</u> 9.E.3. Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$39,000.00] for Fiscal Year 2022-2023; District 2 Commissioner Bob Lucey recommends a [\$10,000.00] grant to the Boys & Girls Club of Truckee Meadows -- a nonprofit organization created for charitable, religious, or educational purposes -- to support programs at the Neil Road Youth Facility; and a [\$4,000.00] grant to Mustang's Wrestling Club - a non-profit organization created for charitable, religious, or educational purposes - to support area youth in efforts to teach discipline, self-confidence and inner strength to overcome obstacles; and a [\$4,000.00] grant to Doral Academy of Northern Nevada (DANN) -- a nonprofit organization created for charitable, religious, or educational purposes -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Brown Elementary School - a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Double Diamond Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Huffaker Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Hunsberger Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Elizabeth Lenz Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Pleasant Valley Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Smithridge Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$2,000.00] grant to Nick Poulakidas Elementary School -- a government entity -- to benefit the students and education programs where necessary; and a [\$5,000.00] grant to the Washoe County Human Services Agency (HSA) -- a government entity -- to support the mission of this department through the promotion of the health, safety and well- being of children, adults and seniors who are vulnerable to abuse, neglect and exploitation; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds and net zero cross fund and/or cross function budget appropriation transfers. Manager's Office. (Commission District 2). FOR POSSIBLE ACTION

- Attachments:Staff Report . 12.13.22 District 2 District Funds
Resolution Boys & Girls Club Lucey
Resolution Brown Lucey
Resolution Doral Academy Lucey
Resolution Double Diamond Lucey
Resolution HSA Lucey
Resolution Huffaker Lucey
Resolution Hunsberger Lucey
Resolution Lenz Lucey
Resolution Mustangs Wrestling Club Lucey
Resolution Nick Poulakidas Lucey
Resolution Pleasant Valley Lucey
Resolution Smithridge Lucey
- 9.E.4. Recommendation to approve Commission District Special Fund disbursement, pursuant to NRS 244.1505, in the amount of [\$49,000.00] for Fiscal Year 2022-2023; District 3 Commissioner Kitty Jung recommends a [\$15,000.00] grant to Urban Roots -- a non-profit organization, created for religious, charitable or educational purposes -- to support the Gardening for All initiative, which focuses on building gardens for specific areas and providing garden education; and a [\$10,000.00] grant to Glenn Duncan STEM Academy -a government entity -- towards commissioning an artist for additional external murals, towards the purchasing of athletic equipment, and towards supporting a college/career fair at the school in Spring 2023; and a [\$10,000.00] grant to the Sun Valley General Improvement District (SVGID) -- a government entity -- for the purpose of purchasing and replacing playground equipment at the Sun Valley Community Park; and a [\$8,000.00] grant to the Pyramid Lake Paiute Tribe Museum and Visitors Center -- a non-profit organization, created for religious, charitable or educational purposes -- to support programming and continued education on the history and trials experience by the Pyramid Lake Paiute Tribe and general support of museum operations; and a [\$6,000.00] grant to Channel 5 Public Broadcasting Inc. (PBS Reno) -- a non-profit organization, created for religious, charitable or educational purposes -- to support educational programming that highlights Northern Nevada; approve Resolutions necessary for same; and direct the Comptroller's Office to make the necessary disbursement of funds. Manager's Office. (Commission District 3.) FOR POSSIBLE ACTION

Attachments:12.13.22 Staff Report \$49k District 312.13.22 Resolution \$15k Urban Roots12.13.22 Resolution \$10k SVGID12.13.22 Resolution \$10k Glenn Duncan STEM Academy12.13.22 Resolution \$8k PLPT Museum & Visitors Center12.13.22 Resolution \$6k PBS Reno

9.E.5. Recommendation to accept a FFY 2022 Emergency Management Performance Grant (EMPG) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$225,555.20, \$225,555.20 County match required] for FFY 2022 including funds to be used for travel. The EMPG provides funding to assist local governments to sustain and enhance-all hazards emergency management activities. Grant term is retroactive from October 1, 2021, through September 30, 2023. If approved authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to reimburse the General Fund through transfer for the expense of [\$56,807.03] salary and benefits for the Emergency Management Administrator incurred in FY 22 and to make the necessary, budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: Staff Report EMPG FFY22 12.13. 2022 Washoe County EM FFY 2022 Award

- 9.E.6. Recommendation that the Board of County Commissioners adopt the 2022 Regional Debris Management Plan and authorize the County Emergency Manager to update the plan as necessary, and if adopted authorize the County Commission Chairman to execute a Resolution to promulgate the plan. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION
 - Attachments:
 BCC Staff Report Debris Management Plan 12.13.22

 Debris Management Plan Resolution for 2022 Debris

 Debris Management Plan 2022
- 9.E.7. Recommendation that the Board of County Commissioners adopt the 2022 Regional Wildland Fire Annex, an annex to the 2020 Regional Emergency Operations Plan (REOP) and authorize the County Emergency Manager to update the plan as necessary, and if adopted authorize the County Commission Chairman to execute a Resolution to promulgate the plan. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 BCC Staff Report Wildland Fire Annex 12.13.22

 Resolution for 2022 Wildland Fire Annex

 Regional Wildland Fire Annex 2022

9.E.8. Recommendation to approve a Federal Fiscal Year 2022 (FFY22) Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) awarding [\$123,948.00 (no County match required)], for an Animal Shelter Trailer Project; retroactive from September 1, 2022 to August 31, 2024; If approved authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>BCC Staff Report FY22 SHSP Animal Trailers</u> FY22 HSGP - Animal Trailers

9.E.9. Recommendation to approve a Federal Fiscal Year 2022 (FFY22) Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) awarding [\$185,000.00 (no County match required)], for a Continuity of Operations and Continuity of Government project; including funds to be used for travel and food purchases for Planning and Training events; retroactive from October 1, 2022 to September 30, 2024; If approved authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: BCC Staff Report FFY22 COOP FY22 COOP Sustain Award

9.F.1. Recommendation to accept the FY 2023 Office of Traffic Safety award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$25,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to cover overtime costs related to conducting DUI saturation patrols, for the retroactive grant term of October 1, 2022 through September 30, 2023 and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 BCC 11-15-22 - Sheriff - FY 2023 OTS DUI grant [\$25,000]

 DUI Enforcement Agreement - Miguel Diaz

9.F.2. Recommendation to accept the FY 2023 Office of Traffic Safety award from the State of Nevada Department of Public Safety, Office of Traffic Safety [amount not to exceed \$55,000.00, 25% In-Kind county match required] as administered through the State of Nevada Department of Public Safety Office of Traffic Safety, to support the purchase and validation of a new blood drug testing methodology, for the retroactive grant term of October 1, 2022 through September 30, 2023 and if approved, direct Comptroller's Office to make the necessary budget amendments and authorize Sheriff Balaam to execute grant award documents. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>BCC 12-13-22 - Sheriff - DUI Toxicology Testing \$55000</u> TS-LFD 2023 Project Agreement Schedule A B & C (1)

9.F.3. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not to exceed \$90,000.00, no County match required] as administered through the State of Nevada, Office of the Military, Division of Emergency Management, Federal FY 2022 project number 97067.22, to the Washoe County Sheriff's Office Special Operations Division (SOD) for the purchase of a SOD response truck for the retroactive grant term of September 1, 2022 through August 31, 2024 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 BCC 12-13-22 - Sheriff - DEM SOD Response Truck Grant

 [\$90,000]
 FY22 SOD Award

9.F.4. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not to exceed \$100,000.00, no County match required] as administered through the State of Nevada, Office of the Military, Division of Emergency Management, Federal FY 2022 project number 97067.22, to the Washoe County Sheriff's Office Northern Nevada Regional Intelligence Center (NNRIC) for the purchase of information and intelligence mapping software for the retroactive grant term of September 1, 2022 through August 31, 2024 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: BCC 12-13-22 - Sheriff - DEM Grant NNRIC [\$100,000] FY22 NNRIC Award 9.F.5. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not to exceed \$121,580.00, no County match required] as administered through the State of Nevada, Office of the Military, Division of Emergency Management, Federal FY 2022 project number 97067.22, to the Washoe County Sheriff's Office Community Emergency Response Team (CERT) for payment of three intermittent positions as well as equipment and supplies for the retroactive grant term of September 1, 2022 through August 31, 2024 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: BCC 12-13-22 - Sheriff - DEM grant CERT [\$121580] FY22 CERT Award

9.F.6. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not to exceed \$154,500.00, no County match required] as administered through the State of Nevada, Office of the Military, Division of Emergency Management, Federal FY 2022 project number 97067.22, to the Washoe County Sheriff's Office Bomb Unit for the purchase of equipment and supplies for the Consolidated Bomb Team for the retroactive grant term of September 1, 2022 through August 31, 2024 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments:BCC 12-13-22 - Sheriff - DEM BOMB Grant [\$154,500]FY22 Bomb Award

9.F.7. Recommendation to retroactively accept a Nevada Division of Emergency Management grant award [amount not to exceed \$180,236.00, no County match required] as administered through the State of Nevada, Office of the Military, Division of Emergency Management, Federal FY 2022 project number 97067.22, to the Washoe County Sheriff's Office Special Operations Division Cyber Crimes Unit for the purchase of forensic software and licenses and associated trainings for the retroactive grant term of September 1, 2022 through August 31, 2024 and if approved, authorize Sheriff Balaam to execute grant award documentation, and direct the Comptroller's Office to make the necessary budget amendments. Sheriff. (All Commission Districts.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>BCC 12-13-22 - Sheriff - DEM CYBERSECURITY Grant [\$180,236]</u> <u>FY22 Cyber Award</u> 9.G.1. Recommendation to accept a Continuum of Care - Permanent Supportive Housing Program Grant from the United States Department of Housing and Urban Development (HUD), in the amount of [\$121,464.00; \$30,366.00 county match] to provide housing and supportive services for homeless families retroactive for the period September 1, 2022 through August 31, 2023; authorize the Director of the Human Services Agency to retroactively execute the agreement; and direct the Comptroller's Office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments:BCC 12-13-22 TMP6883 HSA Accept Permanent Supportive
Housing Grant [\$121,464.00; \$30,366.00 county match]
NV0095L9T012106 Grant Agreementx

9.H.1. Recommendation to accept Treasurer's status report for the period ending November 30, 2022, of payment of refunds and interest since last update in the amount of \$1,476,492.20 on certain property tax overpayments for residential properties at Incline Village/Crystal Bay, in compliance with the October 21, 2019 Order issued by the District Court in Village League to Save Incline Assets, Inc., et.al. vs. State of Nevada, et.al., Case No. CV03-06922, as modified and clarified by the settlement agreement regarding the processing of refunds. Treasurer. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 Staff Report - Treasurer's status report for the period ending

 11.30.2022
 November 30 2022 REPORT OF CLAIMS PAID

End of Consent Items

10. Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Veterans Parkway Culvert Protection Project to furnish and install lockable gates at each culvert entrance to prevent unauthorized entry [staff recommends Facilities Management, Inc. in the amount of \$354,860.00]. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

 Attachments:
 BCC 12-13-22 - Staff Report for Veterans Parkway Culvert

 Protection
 BCC 12-13-22 - Construction Agreement for Veterans Parkway

11. Recommendation to approve Amendment #5 to Agreement Regarding November 2000 Parks, Trails and Open Space Bonds-Lake Tahoe Bike Path Project (Parks-WC-1) for Phase 4 of the Lake Tahoe Bike Path Project (State Route 28 corridor) between Washoe County and Tahoe Transportation District (TTD) to extend the end term from December 31, 2022 to December 31, 2026 [no additional cost to Washoe County for Amendment #5]; and authorize Assistant County Manager (Dave Solaro) to execute the Amendment #5 and all appropriate Tahoe Transportation District related agreements and documents. Community Services. (Commission District 1.) FOR POSSIBLE ACTION

Attachments: BCC 12-13-2022 - Staff Report - Amendment #5 - TTD BCC 12-13-2022 - AMENDMENT #5 -TTD Funding Agreement

12. Recommendation to: (1) award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Washoe County Sheriff's Office Bunk Replacement Project Phase 2, located at 911 Parr Boulevard, Reno, PWP-WA-2023-047, [staff recommends Simerson Construction LLC, in the amount of \$1,569,406.00]; and (2) approve a separate project contingency fund in the amount of \$78,470.00 [for a total project budget not to exceed \$1,647,876.00]. This project is to continue the replacement of existing inmate beds within prefabricated stainless-steel bedframes throughout various housing units and utilizes approved fiscal year 2023 funding from the General Fund. Community Services. (Commission District 3.) FOR POSSIBLE ACTION

 Attachments:
 BCC 12-13-22 - Staff Report - WCSO Bunk Project

 BCC 12-13-22 - Construction Agreement - WCSO Bunks Phase 2

13. Recommendation to approve the reclassification of a Plans Examiner Supervisor, pay grade NO, to the new classification of Building Manager/Building Official, pay grade R; the reclassification of an Office Support Specialist, pay grade H, to Code Enforcement Officer II, pay grade K (Community Services Department); reclassification of a Legal Secretary Supervisor, pay grade K, to Administrative Assistant I, pay grade K (Alternate Public Defender); creation of two new full-time Library Assistant II positions, pay grade G; delimit two part time 15 hour per week Library Aide positions; delimit three part time 15 hour per week Library Assistant II position (Library); creation of two new full-time Mental Health Counselor II positions, pay grade P (Juvenile Services); as reviewed and evaluated by the Job Evaluation Committee (JEC) and authorize Human Resources to make the necessary changes. [Total fiscal impact \$309,672; net fiscal impact \$-0- for General Fund and \$265,567 for ARPA funds] Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: Staff Report

14. Recommendation to approve allocations of American Rescue Plan Act (ARPA) funds through the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for the following projects:

> A. Recommendation to approve amended allocation for Project #11 Public Defender Staffing in a total amount of \$2,826,746. An award increase of \$1,585,892 over the \$1,240,854 approved by the Board on December 14, 2021. The project addresses critical caseload backload caused by the COVID-19 Pandemic for the Public Defender. The award increase will provide funding for staff for an additional 24 months.

B. Recommendation to approve allocation to the Affordable Housing Trust Fund (AHTF) -Project #55 in the amount of \$2,060,000 to be overseen by the Washoe County Division of Housing and Homeless Services. Funding will be used to incentivize developers to build affordable housing in Washoe County through a competitive loan process managed by Washoe County and disbursed through the Community Foundation of Northern Nevada which will receive \$60,000 of funding to act as the fiscal agent of the funds.

C. Recommendation to approve allocation to Washoe County Human Resources Organizational Effectiveness Division in the amount of \$500,000 to support a County-wide Civil Rights and Equity Engagement - Project #67 to support the County in compliance with federal, state, and local accessibility laws.

D. Recommendation, in accordance with NRS 244.1505, to approve allocations of ARPA-SLFRF through the Washoe County Community Reinvestment Grant Program in the amount of \$3,360,078.00 for the following 11 subgrants, with terms no longer than two years, and authorize the County Manager to sign necessary award documents:

 Note-Able Music Therapy Services - Addressing Community Health Needs through Expansion of Music Therapy Services - Project (#56) in the amount of \$255,506 and approve Resolution 22-144 to support musical therapy sessions and renovations to the organization's new facility.

 Food Bank of Northern Nevada - Community Solutions to Hunger Relief and Food Insecurity in Northern Nevada - Project (#57) in the amount of \$110,550 and approve Resolution 22-145 to support development of a community kitchen to support cooking lessons and nutrition seminars.

Catholic Charities of Northern Nevada - Workforce Development Program - Project (#58) in the amount of \$483,708 and approve Resolution 22-146 to support soft skills development and job placement for low income and at-risk community members.

Domestic Violence Resource Center - Flexible Childcare and Child Enrichment Program Project (#59) in the amount of \$97,130 and approve Resolution 22-147 to support the
 development a reliable childcare network for domestic violence survivors.

Nevada Legal Services - Holistic Law Project for Homeless and Low-income Residents of

Washoe County - Project (#60) in the amount \$243,200 and approve Resolution 22-148 to support legal services to 450 residents with wraparound services to clients using holistic lawyering techniques.

• Communities In Schools of Nevada - Integrated Student Supports in Washoe County -Project (#61) in the amount of \$740,512 and approve Resolution 22-149 to support K-12 student social-emotional health initiatives and one-on-one case management for intensive interventions that allow students to stay in school, fully participate, and achieve academically.

High Sierra Area Health Education Center (AHEC) - Community Health Worker
 Certification Program - Project (#62) in the amount of \$323,750 and approve Resolution
 22-150 to support youth 16 years old and up to become certified as Community Health
 Workers and develop skills that will increase healthcare workforce.

• The Life Change Center - Opioid Treatment Induction Support - Project (#63) in the amount of \$568,042 and approve Resolution 22-151 to support a new pilot program to assist individuals trying to recover from fentanyl addiction.

• ReDirect Youth Outreach - Youth Boxing - Project (#64) in the amount of \$133,965 and approve Resolution 22-152 to support 50 at-risk youth participation in boxing classes and training that allows them to channel their emotions positively.

• The Empowerment Center - Supportive Housing Services - Project (#65) in the amount of \$58,230 and approve Resolution 22-153 to support women in recovery.

• Northern Nevada Literacy Council - Washoe County Literacy Project - Project (#66) in the amount of \$345,485 and approve Resolution 22-154 to support adult basic education and high school equivalency exam preparation.

And, if approved, direction to the Comptroller's Office to make necessary net zero cross-fund and/or cross-functional budget appropriation transfers as necessary. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: OCM 12-13-2022 SLFRF Projects

R22-144 Note-AblesR22-145 Food Bank of Northern NevadaR22-145 Food Bank of Northern NevadaR22-146 Catholic CharitiesR22-147 Domestic Violence Resource CenterR22-148 Nevada Legal ServicesR22-148 Nevada Legal ServicesR22-149 Communities in SchoolsR22-150 High Sierra Area Health Education CenterR22-151 The Life Change CenterR22-152 Re-Direct YouthR22-153 Empowerment CenterR22-154 Northern Nevada Literacy Council

15. Recommendation to approve Sole Source waiver to establish an Agreement between Washoe County and the Community Foundation of Northern Nevada to serve as the fiscal agent of the Washoe County Affordable Housing Trust Fund for the term of December 13, 2022 through December 31, 2026, in an amount not to exceed [\$2,060,000]; and if approved, authorize the Purchasing and Contracts Manager to execute the Agreement; and acknowledge a net-zero cross-functional budget appropriation transfer pursuant to NRS 354.598005(5)(b). Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 20221213 CFNN AHTF PSA Sole Source Staff Report

 20221122 CFNN AHFT PSA \$2,060,000

 20221129_Sole Source Purchase Request Form CFNN AHTF

 signed

 CFNN Sole Source Request Addendum

16. Recommendation to accept two senior subgrant awards from the State of Nevada Aging and Disability Services Division for the following Older Americans Act Title III Programs: (1) Congregate Meals [\$224,509.45; \$33,676.00 county match] retroactively from October 1, 2022 to September 30, 2023; and (2) Home Delivered Meals [\$1,366,911.83; \$205,037.00 county match] retroactively from October 1, 2022 to September 30, 2023; authorize the Director of the Human Services Agency to execute the grant award documents; and direct the Comptroller to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 BCC 12-13-22 TMP6868 HSA Accept FY23 Sr Nutrition

 [\$1,815,930.73; \$272,390.00 county match]

 16-000-07-1H1-23 NOSA

 16-000-04-2H-23 NOSA

17. Recommendation to accept a subaward from the State of Nevada Department of Health and Human Services, Division of Welfare and Supportive Services, Child Care Licensing in the amount of [\$396,886.00; no county match] retroactive to July 1, 2022 through June 30, 2023 to provide childcare licensing and monitoring within Washoe County; and authorize the Director of Human Services Agency to retroactively execute the subaward and related documents. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 BCC 12-13-22 TMP6888 HSA
 Accept Child Care Block Grant

 [\$396,886.00.00; no County match]
 WCHSA
 SFY23 Subaward Packet NOSA

18. Recommendation to accept the Department of Health and Human Services, Division of Child and Family Services Sub-Award in the amount of [\$818,612.00; no county match] retroactive for the period of July 1, 2022 to June 30, 2023 to be used to support the Adoption Savings program to include authorizing the creation of the following positions, contingent on Job Evaluation Committee (JEC) review and approval, funded 100% by the Adoption Savings grant award: one (1) FTE Human Services Case Worker III, two (2) FTE Office Assistant II, one (1) FTE Management Analyst, and one (1) FTE Human Services Program Specialist, effective December 13, 2022; and as such, if grant funding is reduced or eliminated, the position hours will be reduced and/or the position will be abolished accordingly unless additional funding is secured; funding further includes professional services, program training costs and operating expenses; and if approved authorize the Director of Human Services Agency to execute the award and related documents; direct the Human Resources Department to make the necessary staffing adjustments as evaluated by the Job Evaluation Committee (JEC), and direct the Comptroller's office to make the necessary budget amendments. Human Services Agency. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: BCC 12-13-22 TMP6870 HSA Accept Adoption Savings Grant [\$818,612.00; no County match] 314150-23-001 WCHSA AS NOSA

19. Request by the Sheriff, through the Washoe County Clerk, and pursuant to Washoe County Code ("WCC") 2.030, to initiate amendments to WCC Chapter 50 (Public Peace, Safety and Morals), primarily to update provisions relating to camping and storage of personal property in public areas. The amendments are being requested to add a section governing unauthorized camping and storage of personal property which may pose a risk of significant harm to any person, or public area; and to update a section governing the criminal penalties for a violation of chapter 50; and direct the County Clerk to submit the request to the District Attorney for preparation of a proposed ordinance in accordance with WCC 2.040 Sheriff. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: BCC 12-13-22 Sheriff - WCC Chapter 50 Amendments

20. Introduce and conduct a first reading of an ordinance amending Washoe County Code Chapter 100 (Buildings and Construction) to reflect that a stand-alone Department of Building and Safety no longer exists and that its functions are part of the Planning and Building Division within the Community Services Department. Amendments to this chapter include updates to: the nomenclature and structure of the business unit and positions providing building and safety services to the Washoe County community; and all matters necessarily connected therewith and pertaining thereto. And, if introduced, set the public hearing for second reading and possible adoption of the ordinance for January 17, 2023. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

<u>Attachments:</u> <u>BCC 12-13-22 - Staff Report- 1st Reading- Chapter 100</u> BCC 12-13-22 - Ch-100-Draft-Ordinance

21. Introduce and conduct a first reading of an ordinance amending Washoe County Code Chapter 110 (Development Code), Article 220 (Tahoe Area), Section 110.220.145 (Incline Village Commercial Regulatory Zone Special Area 1) to add single family dwellings, limited to air space condominiums, as an allowed use in Incline Village Commercial Regulatory Zone Special Area 1; and to amend Section 110.220.150 (Incline Village Commercial Regulatory Zone Special Policies) referring to land use to add Tahoe Area Plan Policy LU2-9 [Single family dwellings shall only be allowed in the Incline Village Commercial regulatory zone when they are part of a mixed-use development or when they are affordable housing units] as a special policy; and all matters necessarily connected therewith and pertaining thereto.

If supported, set the public hearing for second reading and possible adoption of the Ordinance for January 17, 2023. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

<u>Attachments:</u>	BCC 12-13-22 - Staff Report - 1st Reading WDCA22-0002 Tahoe
	Area
	BCC 12-13-22 - Attachment A - Working Copy of Draft Ordinance
	BCC 12-13-22 - Attachment B - Clean Copy of Draft Ordinance
	BCC 12-13-22 - Attachment C - PC Resolution 22-17
	BCC 12-13-22 - Attachment D - Planning Commission Staff Report
	BCC 12-13-22 - Attachment E - Additional Public Comment
	BCC 12-13-22 - Attachment F - Public Comment Post Planning
	Commission Meeting
	BCC 12-13-22 - WDCA22-0002 Tahoe Area - Staff Presentation

22. Recommendation to conduct a performance evaluation of Washoe County Manager Eric Brown including a discussion of the results of the 2022 Performance Feedback Survey and adoption of priorities and expectations for the County Manager; and possible action to increase in base salary by a percentage or set amount (current base salary \$296,379), lump sum bonus, and discussion and possible action to approve an amendment to the County Manager's Employment Agreement to extend the Agreement for an additional year to November 21, 2025 and to amend Section 2(c) to increase severance pay from six (6) months' pay to twelve (12) months' pay, and if approved, authorize the Chair to sign the amendment; and direct the Comptroller's Office and Human Resources to make all necessary adjustments. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION

 Attachments:
 Staff Report - County Manager Performance Eval 2022

 Attachment A-Survey Invites 2022

 Attachment B-Survey Results

 Employment Agreement w/Amendments

 2022 Amendment to Employment Agreement-DRAFT

 PowerPoint Presentation-Human Resources

23. Recommendation to accept the County Manager's recommendation and appoint Interim Washoe County Registrar of Voters, Jamie Rodriguez to the permanent position of Registrar of Voters, effective December 13, 2022, with an annual salary of \$129,272.00 in accordance with Nevada Revised Statute 244.164. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: 2022 - ROV - APPOINTMENT (Updated)

Public Hearing. (Note: Due to public testimony and discussion, time expended on the item in this category can vary.)

- 24. Public Hearing, second reading and adoption of an ordinance amending the Washoe County Code at Chapter 5 (Administration and Personnel) by repealing sections 5.025 through 5.343 commonly known as the Merit Personnel Ordinance and adding two new sections 5.345 and 5.347. Section 5.345 establishes the department of human resources and its duties and authorizes the promulgation of regulations for the administration of the merit personnel system. Section 5.347 provides protections for Washoe County officers and employees against reprisal and retaliation for disclosure of improper governmental action as required by NRS 281.635. Human Resources. (All Commission Districts.) FOR POSSIBLE ACTION
 - Attachments:
 Staff Report_2nd Reading Amending WCC Chapter 5

 WORKING COPY Merit Personnel System Chapter 5 with

 Strikethough

 Final Copy Ordinances 5.345 and 5.347

 2022 Master Personnel Handbook Redline.

End Of Scheduled Public Hearings

- 25. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- 26. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

<u>Chair Hartung</u>

- Community Homelessness Advisory Board (alternate)
- EDAWN (Economic Development Authority of Western Nevada) (alternate)
- Nevada Association of Counties Board of Directors (NACO) (alternate)
- Regional Transportation Commission
- Reno-Sparks Convention & Visitors Authority
- Truckee Meadows Regional Planning Agency Governing Board
- Truckee Meadows Water Authority Board
- Truckee River Flood Management Authority
- Washoe County Stadium Authority
- Washoe County Investment Committee
- Western Regional Water Commission

Vice-Chair Hill

- Animal Services Advisory Board
- Community Homelessness Advisory Board
- District Board of Health
- Downtown Reno Business Improvement District
- EDAWN (Economic Development Authority of Western Nevada)
- Nevada Association of Counties Board of Directors (NACO)
- Nevada Tahoe Conservation District Board of Supervisors
- **Regional Transportation Commission**
- Tahoe Prosperity Center Board of Directors
- Tahoe Regional Planning Agency Governing Board
- Tahoe Transportation District Board of Directors
- Tahoe Transportation Commission
- Truckee Meadows Regional Planning Agency Governing Board
- Truckee Meadows Water Authority Board
- Truckee River Flood Management Authority
- Washoe County Internal Audit Committee (alternate)
- Washoe County Investment Committee
- Washoe County Legislative Liaison
- Washoe County Open Space and Regional Parks Commission Liaison
- Washoe County Senior Services Advisory Board Liaison
- Washoe County Stadium Authority

Commissioner Lucey

Nevada Association of Counties Board of Directors (NACO)

Commissioner Jung

Downtown Reno Business Improvement District (alternate)

- Nevada Tahoe Conservation District Board of Supervisors (alternate)
- Nevadaworks (alternate)

Regional Transportation Commission (alternate)

Truckee Meadows Water Authority Board (alternate)

Truckee River Flood Management Authority (alternate)

Washoe County Stadium Authority (alternate)

Commissioner Herman

Nevada Association of Counties Board of Directors (alternate) Nevadaworks **Regional Transportation Commission (alternate)** State Land Use Planning Advisory Council (SLUPAC) Truckee Meadows Regional Planning Agency Governing Board Truckee Meadows Water Authority Board (alternate) Truckee River Flood Management Authority (alternate) Verdi Television District (Liaison) Vya Conservation District (Diane Stobiecki—alternate) Washoe County Debt Management Commission Washoe County Internal Audit Committee Washoe County Senior Services Advisory Board Liaison (alternate) Washoe County School District Capital Funding Protection Committee Washoe County School District Oversight Panel Washoe County Stadium Authority (alternate) Washoe-Storey Conservation District (alternate) Western Nevada Development District (WNDD)

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